

HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are invited to the next Finance meeting of the Parish Council, which will be held on **Tuesday 8th June 2021**, Via Zoom. commencing at **7.15 pm**. Please find the agenda set out below.

Lesley Mcemans Jenkins 27/05/2021

Clerk to the Council

AGENDA

OPEN FORUM –

Opportunity for members of the public to raise issues with the Council on agenda items. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

- 1. To elect Chair of finance meeting-**
- 2. To accept apologies and note absence-**
- 3. Declarations of interest -** To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for May 4th 2021. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the **public's perception** of whether a councillor might gain by being influenced or using influence in a personal capacity.)
- 4. Minutes of the last meeting-** To confirm and sign the minutes of the meeting held on May 4th 2021. (distributed by email & Hand)
- 5. Budget Review-** To consider the budget review document.

6. To approve payments below

Staff Costs £1322.07

HMRC £240.45

LGPS £496.54 (DD)

Berkeley Burial Board £2328.93

R Griffiths £120.00

Phone £15.88 (DD)

Zoom £14.39

Wicksteed £162.91 (2nd Seat)

TOTAL £4701.17

- 7. Allotment plot-** Due to the fact that a previous tenant has left the plot and left all the mess with it. It is fair to say a skip/bags are needed to clear it. The previous tenant has not responded to any recent correspondence. -
Cllr Jenkins would like to propose a skip/bags is used to take away the rubbish left behind, so the new tenants can continue with their plot.
To consider the above.

8. To carry out internal controls, check bank reconciliation /statements and sign. Cannot complete need to elect a member at June Full council.

9. Next meeting 6th July 2021