

HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Wednesday 6th October 2021**, at St Andrews Church Sharpness, commencing at 7.00pm. Please find the agenda set out below.

Lesley Mcemans Jenkins 30/09/2021

Clerk to the Council

AGENDA

OPEN FORUM –

Opportunity for members of the public to raise issues with the Council on agenda items. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

1. To accept apologies and note absence-

2. Declarations of interest - To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for October 6th 2021. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the **public's perception** of whether a councillor might gain by being influenced or using influence in a personal capacity.)

3. Minutes of the last meeting- To confirm and sign the minutes of the meeting held on September 7th 2021. (Distributed by email & Hand)

4. Budget Review- To consider the budget review document.

5. To approve payments below

A) Staff Costs £1360.34 HMRC £265.92 LGPS £ 440.54 (DD)

B) Phone £15.88 (DD) Zoom £14.39 PKF Littlejohn £240.00

Hawkins £ 1790.92 GAPTC £58.00 (training x 3 for clerk)

TOTAL £4185.99

6. Training – Cllr Jenkins would like to attend the Finance for Councillors at a cost of £30.00, Cllr Birnie would like to attend the 'Being a better Councillor' training at a cost of £50.00.

To consider the above.

To note, the Clerk attended Data protection, Freedom of information and Stress management training at a cost of £58.00.

7. To carry out internal controls, check bank reconciliation /statements and sign.

8. Next meeting November 2nd 2021