



HINTON PARISH COUNCIL
NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday 2nd November 2021**, at St Andrews Church Sharpness, commencing at 7.00pm. Please find the agenda set out below.

Lesley Mcemans Jenkins 22/10/2021

Clerk to the Council

AGENDA

OPEN FORUM –

Opportunity for members of the public to raise issues with the Council on agenda items. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

1. To accept apologies and note absence-

2. Declarations of interest - To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for November 2nd 2021. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the **public's perception** of whether a councillor might gain by being influenced or using influence in a personal capacity.)

3. Minutes of the last meeting- To confirm and sign the minutes of the meeting held on October 6th 2021. (Distributed by email & Hand). To consider the amendments put forward by Cllr Marsh received via email 13/10/21.

4. Budget Review- To consider the budget review document. To start thinking about the budget to recommend to Full Council. Clerk is using more of the Scribe account software for forecasting etc.

5. To approve payments below

A) Staff Costs £1360.34 HMRC £265.92 LGPS £ 440.54 (DD)

B) Phone £15.88 (DD) Zoom £14.39 Berkeley Estate £ 237.50
R Griffiths £70.00 (didn't pay last months)

TOTAL £ 2404.57

6. Training – Clerk would like to attend the planning training at £80.00. (Sent to all) If we rejoin the CPRE for £38.00 then we can have the training at £36.00. (CPRE -Becoming a member is the best way to support a beautiful, thriving countryside for all. We put your money to good use, collaborating with communities and holding government to account for positive change and a sustainable countryside.)

The Clerk would also like to attend the SLCC Practitioners 3-day conference in February 2022 at cost of £75.00 +vat.

To consider the above.

- 7. Poppy wreaths-** To consider a donation to the Royal British Legion. (Previous year donation of £150.00)
To resolve the above.
- 8. To carry out internal controls, check bank reconciliation /statements and sign.**
- 9. Next meeting December 7th 2021**