

## HINTON PARISH COUNCIL

### NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday Jan 9<sup>th</sup>, 2018**, in the Parish Room, commencing at **7.15 pm**. Please find the agenda set out below

*Lesley Yeomans*

Clerk to the Council

#### OPEN FORUM -

*Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)*

### AGENDA

1.	<b>To accept apologies and note absence</b>
2.	<b>Declarations of interest</b> - To receive declarations from Councillors, any DPI's ( <b>disclosable pecuniary interest</b> or simply an interest termed a <b>personal interest</b> in the Code the Council adopted) relating to any items on the agenda for Jan 9th, 2018.
3.	<b>Minutes of the last meeting-</b> To confirm and sign the minutes & payment schedule of the meeting held on Dec 7 <sup>th</sup> , 2017 (distributed by email & Hand)
4.	<b>Budget Review-</b> To consider the budget review document
5.	<b>Invoices received- To approve payments below</b> Staff Salaries £ 1060.99                      Phone £10.49 HMRC £188.91                                      R Griffiths £60.00 CRT £216.00 (Purton)                      Rent £300.00 (room 6 months) <b>TOTAL £1836.39</b>
6.	<b>Precept 2018/19-</b> To note that the insurance covers defibs and cabinets up to £5000.00. To check final figures and recommend to Full council.
7.	<b>Request</b> - A request has been received from Purton for a Christmas tree, this has been included in the budget as well as lights for the shop. <b>To agree the above</b>
8.	<b>To carry out internal controls, check bank reconciliation /statements and sign.</b>
9.	<b>Next meeting Feb 6th 2018</b>