HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday March 6th, 2018**, in the Parish Room, commencing at **7.30 pm**. Please find the agenda set out below

Lesley Yeomans

Clerk to the Council

OPEN FORUM –

Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

AGENDA

1.	**To accept apologies and note absence**
2.	**Declarations of interest -** To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for March 6th, 2018.
3.	**Minutes of the last meeting-** To confirm and sign the minutes & payment schedule of the meeting held on Feb 6th, 2018 (distributed by email & Hand)
4.	**Budget Review**- To consider the budget review document
5.	**Invoices received- To approve payments below** Staff Salaries £ 1097.79 Phone £10.49 HMRC £152.11 R Griffiths £120.00 CRT £180.00 (rent) **TOTAL £1560.39**
6.	**Data Protection Course –** Clerk, Chair & Cllr Marsh would like to attend the event at a cost off £120.00 for all three. **To Consider the above**
7.	**SLCC Event** - Clerk attended the brief training event on March 1st 2018. The Clerk would like the council to pay for this at £20.00. **To consider the above.**
8.	**Purton Car park-** Quotes have been sought to repair the pot holes/car park at Purton. CG- £500.00 Turl £370.00 Third quote not received **To discuss and consider the above**
9.	**Publication Scheme-** It has been advised that the PC increase the hourly rate for FOI request. We charge £10ph at the moment, it was advised to increase to £25ph **To consider the above**
10.	**To carry out internal controls, check bank reconciliation /statements and sign.**
11.	**Next meeting April 3rd 2018- Clerk would like the Council to consider changing the date due to a family commitment. Wednesday 4th?**