HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday October 2nd 2018**, in the Parish Room, commencing at **7.15 pm**. Please find the agenda set out below

Lesley Yeomans
Clerk to the Council

OPEN FORUM –
Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

AGENDA

1.	To accept apologies and note absence
2.	Declarations of interest - To receive declarations from Councillors, any DPI's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for October 2nd 2018.
3.	Minutes of the last meeting- To confirm and sign the minutes & payment schedule of the meeting held on September 4th 2018 (distributed by email & Hand)
4.	Budget Review- To consider the budget review document
5.	Invoices received- To approve payments below Staff Salaries £ 1046.36 Phone £12.50 HMRC £158.77 R Griffiths £120.00 LGPS £ 351.82 TOTAL £1689.53
6.	Councillor Training – Cllr Brown would like to attend the Chairmanship skills training in November at a cost of £50.00 To consider the above
7.	To carry out internal controls, check bank reconciliation /statements and sign.
8.	Next meeting November 6th 2018