24/12/19

HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday 7th January 2020**, in the Parish Room, commencing at **7.15 pm.** Please find the agenda set out below

Lesley Yeomans
Clerk to the Council

OPEN FORUM –
Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

AGENDA

1.	To accept apologies and note absence
2.	**Declarations of interest** - To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for January 7th 2020.
3.	**Minutes of the last meeting-** To confirm and sign the minutes, of the meeting held on Dec 3rd 2019. (distributed by email & Hand)
4.	**Budget Review**- To consider the budget review document. To view the 2% increase on the budget.
5.	**Invoices received- To approve payments below** Staff Salaries £1322.67 Phone £12.83 HMRC £262.48. R Griffiths £120.00 LGPS £ 459.55 (direct debit) SLCC £52.30 **TOTAL £2229.83**
6.	**To carry out internal controls, check bank reconciliation /statements and sign.**
7.	**Next meeting Feb 4th 2020**