28/08/20

HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday 4th August 2020**, Via Zoom. commencing at **7.00 pm**. Please find the agenda set out below.

Lesley Yeomans
Clerk to the Council

OPEN FORUM –
Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

AGENDA

1.	To accept apologies and note absence-
2.	**Declarations of interest -** To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for August 4th 2020.
3.	**Minutes of the last meeting-** To confirm and sign the minutes, of the meeting held on July 7th 2020. (distributed by email & Hand)
4.	**Budget Review**- To consider the budget review document.
5.	**Invoices received- To approve payments below** Staff Salaries £1331 .43 HMRC £251.92 LGPS £ 441.35 (direct debit) Viking £32.70 R Griffiths £60.00 Phone £13.11 Zoom £14.39 **TOTAL £2144.90**
6.	**Online Banking-** Since covid the Clerk was given delegated powers and all invoices have been paid by online banking. Clerk would like the finance to consider doing this after Covid and would like to recommend to full Council. Clerk will give Finance Committee a list of payments as before for approval and pay the next day, Staff salary being paid the 28th of each month. **To consider the above**
7.	**To carry out internal controls, check bank reconciliation /statements and sign. Cannot complete due to Covid 19**
8.	**Next meeting Sept 1st 2020**