01/10/20

HINTON PARISH COUNCIL

NOTICE OF FINANCE MEETING

You are summoned to the next Finance meeting of the Parish Council, which will be held on **Tuesday 6th October 2020**, Via Zoom. commencing at **7.00 pm**. Please find the agenda set out below.

Lesley Yeomans
Clerk to the Council

OPEN FORUM –
Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

AGENDA

1.	To accept apologies and note absence-
2.	**Declarations of interest -** To receive declarations from Councillors, any DPI's (**disclosable pecuniary interest** or simply an interest termed a **personal interest** in the Code the Council adopted) relating to any items on the agenda for October 6th 2020. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.)
3.	**Minutes of the last meeting-** To confirm and sign the minutes, of the meeting held on September 1st 2020. (distributed by email & Hand)
4.	**Budget Review**- To consider the budget review document.
5.	**Clerks Salary Pay Review-** The National Joint Council for Local Government Services has agreed the new pay scales for 20/21 and a 2.75% increase awarded. This is backdated to April 2020. * **To note the above increase in Staff salaries.**
6.	**To approve payments below** Staff Salaries £1536.10 * — Phone £13.79 (DD) HMRC £389.78 — Zoom £14.39 LGPS £ 441.35 (DD) — SLCC Book £40.80 R Griffiths £120.00 — Ashville (CRT) £180.00 R Clutterbuck £350.00 (Allotments) — Viking £55.60 (inks) Hawkins £954.22 (June -Aug) **TOTAL £3746.03**
7.	**Internet Banking & Risk-** To receive a report from the Clerk.
8.	**To carry out internal controls, check bank reconciliation /statements and sign. Cannot complete due to Covid 19**
9.	**Next meeting Nov 3rd 2020**