

Hinton Parish Council **Annual Council Meeting** held on
Tuesday 18th May 2021 in St Andrews Church Sharpness.
 7.00 pm

MINUTES

In Attendance -

P Marsh	A Billington	H Jones (district)
D Beard	M Fryer	G Craig
M Davey		L Green
P Jenkins		B Tipper
E Varnam		Parishioner from Purton.
F Birnie		

OPEN FORUM- District Councillors and County were glad to be re elected and happy to be back to F2F meetings. Their main objective will be to concentrate on the Local Plan. The Parish Council thanked them all for all their efforts in fighting issues with the local plan at their recent meeting at SDC. The PC Council as a whole were very impressed by their actions and they did the community proud as they were up against a lot of challenges that evening. Alkington lane will be closed for re surfacing 26th July- 9th August, Damery Lane-Stone Garage, excluding Weekends. closed June 25th-12th July 7pm- 7am. and LG is now a member on the Police & Crime commissioner panel. The potholes at Wanswell were mentioned, Cllr Tipper will look into this. The community hub in Berkeley, includes a food bank, citizens advice and will be opening once the library does. BT mentioned that Cllr Vanam is doing a great job with helping with parking issues in Purton. Purton Parishioner mentioned that not everyone has internet and wanted to see more in the notice boards, Cllr Jenkins said that he had been putting information in there so it was up to date. The bins have not been emptied and are overflowing, Cllr Craig said he would look into that, and finally when will the gate be fixed, Cllr Marsh & Jenkins will start the repair now government guidelines are easing.

- 1. Election of Chair to Hinton PC**- Paul Marsh said he would like to stand again, Cllr Jenkins 2nd this, Cllr. Birnie said he would like to stand-, Cllr Billington 2nd Cllr. Birnie. A Vote was taken, Cllr Marsh (6 for 2 against) Cllr Birnie, (2 for 6 against). Cllr. **Paul Marsh takes the Chair**, and signed the declaration of acceptance of office.
- 2. Election of Vice Chair to Hinton PC**-Cllr Jenkins put himself forward, 2nd by Cllr Marsh- **all in favour carried. No other nominations.**
- 3. Apologies**-None received- all in attendance
- 4. Declarations of Interest** -No declarations were received
- 5. The minutes from the meeting held the 20th May** and the **APM** were agreed to be a true record, the amended minutes from March 16th were agreed to be a true record.
- 6. Committee meetings**- The minutes from the Finance & Planning meeting held on May 4th, 2021 were **noted by all.**

7. Representatives to outside bodies & committees- see attached list

8. Hinton Parish Accounts 2020/2021

To Approve the annual Governance Statement (Part one)-The Council agreed the annual Governance statement ref LYJ2021

To Approve the figures entered on the statement and adopt accounts (part 2) - The Council approved the accounts Ref LYJ21

To agree HPC accounts for year end 20-21- All agreed

9. Council working Documents -

All agreed that the documents were fit for purpose-

Asset register	Code of Conduct
Standing orders	Terms of reference
Risk Management	Privacy
Bullying, complaints,	Co-option Policy
Financial regulations	Reserves Policy
Vexatious, harassment policies	Public participation at Meetings

The Clerk keeps regularly checking all polices and reports to full council any changes in law.

The **Council noted** that it is starting its second year (out of a three year commitment of insurance with BHIB.

10.Planning Application received since last planning meeting-

S.21/1111/HHOLD- Middleton House Purton. Erection of two porch canopy garden shelter. **All agreed** to support this application.

11.Cllr Reports – Cllr Fryer mentioned how narrow Sanigar lane has got. **Cllr**

Davey asked if the PC had two Facebook pages, Clerk said no, it's the old one running the new page, no friend request etc. Also, there is a sign on the grassed area that has been knocked down or taken down, Clerk said she will contact highways. **Cllr Beard**, mentioned the car still in the church car park. The clerk will get on to SDC and start the process. **Cllr Birnie** asked when the bin will be at the triangle, as its only an hour's work, Clerk said this is in hand. **Cllr Jenkins** said he will hopefully have the quotes for the fencing of the play area. **Cllr Marsh** thanked everyone for voting him to be Chair, and lets all work together and have the community first and foremost and covid permitting, get stuck into the ideas we have for the next few months. Please make sure that emails are sent to all, so the Clerk has not got to keep forwarding individual replies, and make sure Councillors have given the Clerk correct contact details

12. Date of next meeting – To note dates for the first committee meeting after this evening. **Finance & Planning June 8th 2021. Full council June 22nd.**
These dates are later than usual due to Covid restrictions and annual leave.

With there being no other business, the meeting closed.

Meeting closed at 8.50pm