

Hinton Parish Council **Finance** Meeting held on
Tuesday 6h April 2021 Via Zoom
 7.00 pm

MINUTES

In Attendance - L Yeomans Jenkins (Clerk)
 P Marsh
 D Beard
 M Fryer (Chair)
 P Jenkins

1. **Apologies & Absence** – None Received
2. **Declaration of interests on agenda items**- Cllr Jenkins declared an interest in Item 5 Staff cost.
3. **Minutes of the last meeting held on March 2nd 2021** were taken as read they were agreed to be a true record, Cllr Jenkins proposed this, Cllr Marsh 2nd. All agreed.
4. **Budget Review- Noted by all. Clerked informed committee this is not the final year-end figures.**
5. **To approve payments –**

Staff Costs £1365.27	Phone £15.20 (DD)
HMRC £269.17	Zoom £14.39
LGPS £435.85 (DD)	Inks £15.16
R Griffiths £120.00	Allot Society£66.00 (GAPTC)
Rialtas £772.80	Glasdon £456.15
GAPTC £294.90 (Subs)	Scribe £345.60

The above payments were agreed to be paid, Cllr Marsh proposed this, Cllr Jenkins 2nd. **Carried. Cllr Jenkins did not vote on Staff cost.**

To note the payments of Rialtas & Glasdon were agreed last month, So, this has not taken the committee over the £4000.00 terms of reference figure.

Staff cost and HMRC are different to agenda as the Clerk had to use the old figures for agenda as could not enter figures into PAYE until 2021 year closed. LGPS is a lower figure due to a decrease in % on employers' contribution.

6. **Business Plan**- The Clerk explained the Internal Auditors request for a business plan to allocate the councils reserves. The Precept does not come into this, (not at this time, as council have been fortunate to have reserves) the precept is money to be used on the budgeted items. (Coloured Sheet). The reserves are estimated cost of events hopefully being planned in this and next year. By next year we can review the document and see exactly the money spent on the upcoming events. The EMR's are for Locum Cover and major park improvements/repairs

Date

Sign

At this point (approx. 7.30pm) Cllr Fryer received a call from Mr. Birnie, Mr. Birnie was having trouble logging into the meeting, The Clerk confirmed that no one was in the waiting room.

- 6. Cont'd-** After a lengthy explanation and discussion, Cllr Fryer recommend the business plan to Full Council Cllr Jenkins 2nd this. **Carried.**
- 7. Local council Award Scheme-** Cllr Fryer proposed that the Council re new the Local Council Award Scheme, Cllr Marsh 2nd this. **Carried**
- 8. Half Pipe-** After a lengthy discussion, Cllr Fryer proposed that the Finance Committee recommend to Full Council that the half pipe is removed, and replaced with the equipment from the Half moon (cost to be confirmed £4000.00 total in Sept 2020) With this in place it will give the Council time to apply for funding for a replacement piece of equipment. Prices ranging from 15k (metal) and from 30K for concrete.
- 9. Donation to Marie Curie daffodil Appeal-** It was proposed by Cllr Fryer to donate £100.00 to Maire Curie, Cllr Jenkins 2nd this **Carried**
- 10.To carry out internal controls, check bank reconciliation /statements and sign. Cannot complete due to Covid 19.** Clerk to post paperwork through members doors for signatures so the financial year can be filed ready for the start of the new year.

11.Next meeting May 4th 2021

With no further business to be transacted the meeting closed at 8.00pm

Date

Sign

455.