

Hinton Parish Council **Finance** Meeting held on  
**Tuesday** 6th July 2021 at St Andrews Church, Sharpness.  
7.00 pm

### MINUTES

In Attendance - L Yeomans Jenkins (Clerk)  
P Marsh  
D Beard  
M Fryer  
P Jenkins

1. **Apologies & Absence** – None Received
2. **Declaration of interests on agenda items**- Cllr Jenkins declared an interest in Item 5A Staff cost.
3. **Minutes of the last meeting held on June 8<sup>th</sup> 2021** were taken as read they were agreed to be a true record, Cllr Marsh proposed this, Cllr Beard 2<sup>nd</sup>. All **agreed**.
4. **Budget Review- Noted by all.**
5. **To approve payments –**
  - A) Staff Costs £1360.34 HMRC £265.92 LGPS £440.54 (DD)  
Cllr Fryer proposed the above payments, Cllr Marsh 2<sup>nd</sup>. **Agreed.** (Cllr Jenkins did not take part in this vote and left the room)
  - B) Hawkins £1441.51 R Griffiths £180.00 Community Heartbeat £300.00  
Phone £15.88 Zoom £14.39 Ashville £180.00  
Cllr Marsh proposed the above payments, Cllr Beard 2<sup>nd</sup>, **all in favor**
6. **Email Addresses**- After a lengthy discussion it was proposed by Cllr Jenkins to recommend to full Council that Quote A is used for the .gov email addresses. Cllr Marsh 2<sup>nd</sup>. All in favor.
7. **Playground Inspection Seminar** -Cllr Jenkins proposed that Cllr Billington (as Park Officer) attends the training, Cllr Beard 2<sup>nd</sup> this, and also to cover the milage to the event. All agreed. Clerk to check with Cllr Billington that he is happy to attend.
8. **To carry out internal controls, check bank reconciliation /statements and sign.** It was agreed to leave this until next month when the allocated person attends the meeting. Cllr Billington could not make the meeting this evening.
9. **Next meeting August 3rd 2021- Noted by all**

With no further business to be transacted the meeting closed at 7.45pm

Date .....

Sign .....

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