

Hinton Parish Council **Finance** Meeting held on
Tuesday 3rd August 2021 at St Andrews Church, Sharpness.
7.00 pm

MINUTES

In Attendance - L Yeomans Jenkins (Clerk)
P Marsh A Billington (for Internal controls, didn't sit in meeting)
D Beard
M Fryer
P Jenkins

1. **Apologies & Absence** – None Received
2. **Declaration of interests on agenda items**- Cllr Jenkins declared an interest in Item 5A Staff cost.
3. **Minutes of the last meeting held on July 6th 2021** were taken as read they were agreed to be a true record, Cllr Fryer proposed this, Cllr Marsh 2nd. All **agreed**.
4. **Budget Review- Noted by all.**
5. **To approve payments –**
A) Staff Costs £1360.34 HMRC £265.92 LGPS £440.54 (DD)

Cllr Marsh proposed the above payments, Cllr Fryer 2nd. **Agreed.** (Cllr Jenkins did not take part in this vote and left the room)

B) R Griffiths £180.00 Vision ICT £240.00 GPFA £50.00
Phone £15.88 Zoom £14.39 Cloud Next £95.98
Cloud Next £132.00 Room Rent £300.00

Cllr Jenkins proposed the above payments in item B, Cllr Marsh 2nd, **all in favor**
6. **Petty Cash**- Cllr Fryer proposed £130.00 petty cash, Cllr Jenkins 2nd this, **all agreed**.
7. **Play Area** -Cllr Jenkins proposed that Mr. Griffiths carries out a litter pick once a month at a cost of £35.00. If needed more, it was mentioned that Cllrs will have to step in and help out if they can. Cllr. Fryer 2nd this. **All in favor**.
8. **To carry out internal controls, check bank reconciliation /statements and sign.** Cllr Billington carried out the internal controls.
9. **Next meeting September 7th 2021- Noted by all**

With no further business to be transacted the meeting closed at 7.25pm

Date

Sign

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