
Hinton Parish Council **Finance** Meeting held on
Tuesday 7th September 2021 at St Andrews Church, Sharpness.
7.00 pm

MINUTES

In Attendance - L Yeomans Jenkins (Clerk)
P Marsh
D Beard
M Fryer
P Jenkins

1. **Apologies & Absence** – None Received
2. **Declaration of interests on agenda items**- Cllr Jenkins declared an interest in Item 5A Staff cost.
3. **Minutes of the last meeting held on Aug 3rd 2021** were taken as read they were agreed to be a true record, Cllr Marsh proposed this, Cllr Beard 2nd. All **agreed**.
4. **Budget Review- Noted by all.** Cllr Marsh raised a query on expenditure on H & S budget. After a short while the clerk informed the committee that this was a cost to remove the defib at Purton. It is a minus figure as not budgeted for. The Clerk mentioned that we may need to consider a defib column for next financial year as we pay an annual fee for defib cover on batteries, pads etc.
5. **To approve payments –**
A) Staff Costs £1360.34 HMRC £265.92 LGPS £440.54 (DD)

Cllr Fryer proposed the above payments, Cllr Beard 2nd. **Agreed.** (Cllr Jenkins did not take part in this vote)

B) Phone £15.88 Zoom £14.39 Ashville £180.00
Viking £55.66

Cllr Jenkins proposed the above payments in item B, Cllr Fryer 2nd, **all in favor**
6. **National Conference** – After a brief discussion, Cllr Marsh proposed that the Clerk attends the two-day National Conference virtually at a cost of £100.00+ Vat, Cllr Fryer 2nd this, **all in favor, agreed**.
7. **To carry out internal controls, check bank reconciliation /statements and sign.** Cllr Billington carried out the internal controls in August.
8. **Next meeting September 7th 2021- Noted by all**

With no further business to be transacted the meeting closed at 8.05pm

Date

Sign

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