

HINTON PARISH COUNCIL

FINANCE MEETING

Minutes of the meeting held on **Tuesday 9th Jan 2018** at 7.00 pm in the Parish room, at St Andrews Church.

Present-Cllrs-S Brown, Dot Beard, P Marsh & L Yeomans (Clerk)

OPEN FORUM - No Public Attendance-

1. **To accept apologies and note absence-** Received from M Fryer (S Brown, chaired meeting)
2. **Declaration of interest-** Cllr S Brown had an interest in an invoice on item 5.
3. **Minutes of the last meeting held on December 5th, 2017** were taken as read and signed by the Chair. Cllr Beard proposed this, PM 2nd.
4. **Budget review- Noted by all.**
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

Staff Salaries £1060.99	Phone £10.49
HMRC £188.91	Rent £ 300.00 (6 months Room)
R Griffiths £60.00	
CRT £216.00 (Purton)	
6. **Precept 208/19-** All happy with the insurance response over defib cover- It was **agreed by all** to recommend a budget of £33,311.72 to full council.
7. **Request for tree-** A request was received from Purton for small Xmas tree. **All agreed** to add to the budget a small tree for Purton and lights for the Mace shop.
8. **Internal Controls-** Internal controls were carried out by Cllrs Beard & Marsh.
9. **Date of Next meeting Feb 6th, 2018** was noted by all.

Meeting Closed 8.00 pm

Signed

Date