

HINTON PARISH COUNCIL

**FINANCE MEETING**

Minutes of the meeting held on **Tuesday 6<sup>th</sup> Feb 2018** at 7.0 pm in the Parish room, at St Andrews Church.

Present-Cllrs-M Fryer, Dot Beard, P Marsh & L Yeomans (Clerk)

**OPEN FORUM - No Public Attendance-**

1. **To accept apologies and note absence-** None Received
2. **Declaration of interest-**None Received.
3. **Minutes of the last meeting held on January 9th, 2018** were taken as read and signed by the Chair. Cllr Beard proposed this, PM 2<sup>nd</sup>.
4. **Budget review-** Noted by all.
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

|                                  |               |
|----------------------------------|---------------|
| Staff Salaries £1429.39 (Inc TR) | Phone £10.49  |
| HMRC £54.47                      | Viking £71.35 |
| R Griffiths £120.00              |               |
6. **Allotment Society-** After a lengthy discussion, **it was agreed** to take the Clerks advice and join the Society at a cost of £67.00.
7. **Bank Mandate-** To countersign the mandate so Cllr Marsh can be a signatory and remove previous Cllrs. **All agreed** to this and the mandate where signed.
8. **Public Sector funds-** All paperwork was counter signed by the bank signatory's
9. **Composting Bays-** Mr Bernie has come back with ONE quote of £6216.00 to install six bays at Sanigar lane allotments. Also, Mr Bernie has applied for funding though Tesco. Clerk has informed him that three quotes are needed. Mr Bernie will be attending the Full Council meeting. **Cllrs. duly noted the information.**
10. **Internal Controls-** Internal controls were carried out by Cllrs Beard, Marsh & Fryer
11. **Date of Next meeting March 6th, 2018** was noted by all.

Meeting Closed 8.00 pm

Signed .....

Date .....

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