

HINTON PARISH COUNCIL

FINANCE MEETING

Minutes of the meeting held on **Tuesday 1st May 2018** at 7.15 pm in the Parish room, at St Andrews Church.

Present-Cllrs- M Fryer D Beard, P Marsh & L Yeomans (Clerk)

OPEN FORUM - No Public Attendance-

1. **To accept apologies and note absence-** None received.
2. **Declaration of interest-**None Received.
3. **Minutes of the last meeting held on April 3rd 2018** were taken as read and signed by the Chair. Cllr Marsh proposed this, DB 2nd.
4. **Budget review- Noted by all.**
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

Staff Salaries £1124.96	Phone £10.92
HMRC £155.85	ROSPA £243.60
Berkeley Burial Board £2197.72	Viking £38.96
R Clutterbuck £350.00 (Rent)	Insurance £655.44
CRT £216.00 (Purton)	

Please note- Figure incorrect on Agenda, the phone is £10.92 not £10.49, and there was no invoice received from R Griffiths, but it was stated on agenda. All Noted

6. **FOI Clerks Hours - Cllr Fryer** would like to propose the Clerk gets paid for the extra hours involved with this request. DB 2nd, All agreed to pay the Clerk for the hours.
7. **Royal Wedding Commemorative Medals-** After a lengthy discussion it was agreed by all not to purchase the medals
8. **Internal Controls-** Internal controls were carried out by Cllrs Beard& Marsh.
9. **Date of Next meeting June 5th 2018** was noted by all.

Meeting Closed 7.45 pm

Signed

Date

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