

HINTON PARISH COUNCIL

**FINANCE MEETING**

Minutes of the meeting held on **Tuesday 4<sup>th</sup> September 2018** at 7.15 pm in the Parish room, at St Andrews Church.

Present-Cllrs- M Fryer, D Beard, P Marsh & L Yeomans (Clerk)

**OPEN FORUM - No Public Attendance-**

1. **To accept apologies and note absence-** None Received
2. **Declaration of interest-**None Received.
3. **Minutes of the last meeting held August 7<sup>th</sup> 2018** were taken as read and signed by the Chair. Cllr Beard proposed this, PM 2<sup>nd</sup>.
4. **Budget review- Noted by all.** The Clerk said she would continue with the schedule of payments until the year end and speak to the Auditor now that scribe is being used, and all payments are on the agenda so we are still being transparent.
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

Staff Salaries £1081.36	Phone £12.50
HMRC £123.77	R Griffiths £120.00
LGPS £351.82	PKF Littlejohn £480.00 (ex. Audit)
Viking £52.11	Hawkins £472.98
Oldminster Gardens £80.00 (Not on agenda)	CRT £ 180.00
6. **Clerks Training /Networking SLCC-** All agreed for the clerk to attend this event in November at a cost of £90.00
7. **Internal Controls-** Internal controls were carried out by Cllrs Beard & Marsh.
8. **Date of Next meeting October 2nd 2018** was noted by all.

Meeting Closed 8.00 pm

Signed .....

Date .....

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