

HINTON PARISH COUNCIL

**FINANCE MEETING**

Minutes of the meeting held on **Tuesday 2<sup>nd</sup> July 2019** at 7.015pm in the Parish room, at St Andrews Church.

Present-Cllrs- M Fryer, D Beard, P Marsh & L Yeomans (Clerk)

***OPEN FORUM – No Public Attendance-***

1. **To accept apologies and note absence-** None Received
2. **Declaration of interest-**None Received.
3. **Minutes of the last meeting held June 4<sup>th</sup> 2019** were taken as read and signed by the Chair. Cllr Beard proposed this, PM 2<sup>nd</sup>.
4. **Budget review-** Noted by all. Clerk to check Admin, as its quite high. £300.00 was paid to LGPS for admin for the pension set up.
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

Staff Salaries £1319.34	Phone £12.50
HMRC £212.48	R Griffiths £370.00
LGPS £459.55 (DD)	Viking £70.60
TW Hawkins £1341.78 (March -June)	GPFA £50.00

Other invoices received, Vision ICT £240.00, this was agreed to be paid. Cheques signed by Cllrs Fryer & Beard.

6. **To carry out internal controls, check bank reconciliation /statements and sign.** Clerk didn't have the paperwork this evening, she apologies for this.
7. **Date of Next August 6th 2019** was noted by all.

Meeting Closed 7.45 pm

Signed ..... Date .....

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