

HINTON PARISH COUNCIL

FULL COUNCIL MEETING

Minutes of the **Annual Council meeting** held via Zoom (virtual Meeting) due to Covid 19 on **Tuesday 19th May 2020** at 7.00pm.

Cllrs present- S Brown, R Reynolds, M Fryer, P Marsh, D Beard, M Davey, N Cooke, L Freeman, B Richardson,
& L Yeomans (Clerk)

Open Forum. No public in attendance

1. **Election of Chair** – Nominations for Chair were received for Cllr Brown & Cllr Marsh. A vote was taken and it was 6 votes to 3 for Cllr Marsh. Declaration of acceptance will be signed at the earliest possible convenience in front of the proper offer.
2. **Election Of vice Chair-** DB proposed Martin Fryer, all agreed. Declaration to be signed at the earliest possible convenience.
3. **Apologies and Absence-**Apologies received from District Cllrs Jones, Craig & Green.
4. **Declarations of Interest-** received from Cllrs, Richardson, Cooke & Reynolds for item 18.
5. **Delegated Powers-** It was agreed that the Clerk has had delegated powers from 23rd March 2020 (lockdown) until such time the Council can meet in person.
6. **District & County Councillor reports.** The Council received a report via email from Haydn Jones.
7. **Minutes from the last meeting held February 18th 2020** were taken as a true account, DB proposed this LF 2nd.
8. **Committee meetings-** The Council noted the minutes from the Finance meeting held on the 3rd March 2020.
9. **Representatives & Committee members** – See Attached- All members agreed to stay on the same committees and outside bodies. Cllr Brown has stepped down from the Severn voice & Parochial trust.

Date Sign.....

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10. **Hinton parish Council Accounts 2019/2020**

- A) **To approve the Annual Government statement Part 1-** The Council approved the Annual Government Statement 19/2020 LY2020 ref.
- B) **To adopt the Accounts (Part 2 accounting statements) for the Financial Year Ending 31st March 2020-** The Council approved the Accounts for 2019/20. Ref LY20205
- C) **To note the Internal Auditors report** (Sent to all by email)- The Auditors report was noted by all.

- 11. – A) **Council working documents.** – All agreed the documents listed were fit for purpose.
B **Parish Council Insurance-** Three quotes were received, after a brief discussion it was agreed to purchase a three-year Policy with BHIB. BR proposed this, MF 2nd. **All agreed.**
- 12. **Auto – Enrolment pensions-** The Council noted that on the 25th February HPC re declared its compliance with the pension regulator.
- 13. **Berkeley Burial Board- It was agreed by all** to pay the contribution of £2328.93 to the Burial board.
- 14. **Seven Voice -** Cllr Brown- Temporary Speed Camera. Cllr Brown said there is no update as no meeting has been held.
- 15. **Cllr Brown** - A) **Recreation field/Rugby Area-** Cllr Brown said it would be nice to upgrade the junior rugby area so it can be used by the school & others, Councillor Freeman said that he and the Clerk had spoken to a local parishioner in passing, and the Parishioner said he would use his Road roller on the area, this needs to be done after a downfall of rain. Also, Clerk mentioned that it had been rolled when post was originally installed. They people who installed the post will mark it out for the first time. Clerk to contact parishioner with the first rain fall.
B) **Sharpness Development-** Cllr Brown felt that HPC should offer assistance to Hamfallow if they need a letter to bolster their response, or we can sit back and do nothing. All agreed for the Clerk to contact Hamfallow and offer assistance if needed.
- 16. **Precept- Cllr Brown** – Councillor Brown mentioned that it’s a bit late now, but asked if the Finance committee could explain if approached the 2. % increase in the budget. The Clerk said yes, it has gone up by the rate of inflation like most things do in the new financial year.
- 17. **Clerks Report-** The Clerk updated Councillors on, Fly tipping, Closure of park, Mallards hedge. She also thanked those Councillors who have offered help in this strange times, and thanked Cllr Freeman for hosting the zoom meeting. Also, a business plan needs to be produced Re; Audit report.
- 18. **Purton Car park-** Cllr Richardson had forwarded to all a sign he would like to erect on the car park area, after re- wording it, it was agreed 5 for, 1 against (3 Non-voters see item 4) for the sign to be erected. Wording agreed to be used’ Overnight camping, trading or business use is not permitted at this site“

Date.....

Signed.....

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19. **Cllr's Report**- Councillors shared information around the table. Cllr Freeman mentioned new bonfire signs to coincide with restrictions lifted, Cllr Davey was also concerned about the size of some bonfires on the allotment.

Cllr Fryer was impressed to see how the Parish looked with all the VE day celebrations. Cllr Richardson has received complaints about people defecating in the bushes near houses at Purton. Item to be on Junes agenda.

Cllr Cooke was not happy in the way things have been handled with the details of the Zoom meetings, he felt he had been left out of the trial meetings, and is now considering his position on the Council. The Clerk said that she found this quite upsetting as she has not left anybody out of emails, she even hand delivered some to people who have not been responding to emails etc. Also, the clerk said she would never make anyone feel left out and sends emails to all Councillors. Cllr Freeman said that some emails have been bouncing back, the Clerk set up new ones due to GDP, but has gone back to using Cllr Cookes & Reynolds old emails for the time being.

Cllr Marsh said he hoped everyone was happy with the meeting, most Councillors were happy with how the meeting went.

20. **Date of next meetings**- June 16th 2020. By Zoom if restrictions not lifted- Noted by all

Meeting closed at 8.40 pm

Date

Signed

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