

HINTON PARISH COUNCIL

FINANCE MEETING

Minutes of the meeting held on **Tuesday 4th February 2020** at 7.15pm in the Parish room, at St Andrews Church.

Present-Cllrs- M Fryer, D Beard, P Marsh & L Yeomans (Clerk)

OPEN FORUM – No public in Attendance.

1. **To accept apologies and note absence-** None Received
2. **Declaration of interest-**None Received.
3. **Minutes of the last meeting held January 7th 2020** were taken as read and signed by the Chair. Cllr Beard proposed this, PM 2nd.
4. **Budget review-** Noted by all.
5. **Invoices received- It was agreed by all Cllrs to pay the following-**

Staff Salaries £1322.67	Phone £12.83
HMRC £262.48	R Griffiths £120.00
LGPS £459.55 (DD)	Viking £41.78
Community Heartbeat £432.00	
Allotment Society £66.00	

Clerk mentioned that another Cllr needs to do the internal checks.

6. **Mallards Hedge-** Only one quote has been received out of the initial three companies contacted. **All agreed** for Copse & Loggers to carry out the work. Clerk to check if the hedge can be laid and filled with 'Quick'.
7. **Website Content & Accessibility- It was agreed** by all to pay £85.00+ vat for Vision ICT to update the website before new regulations in Sept 2020
8. **Contract Mowing-** Clerk put forward the increase in the mowing, **all agreed** to continue with Hawkins. **It was agreed** by all to ask them to cut from the Parish area by the dog bin to the blue bench (Old Bus Stop) at Oldminster rd.

Signed

Date

434.

9. **To carry out internal audit**, Check bank balances /statements and sign forms. - Cllr Marsh & Beard carried out the audit.

10. **Next Meeting March 3rd 2020- noted By All**

Meeting Closed 8.00 pm

Signed

Date

435.