

Finance Meeting held on
Tuesday 1st September 2020 Via Zoom
7.15 pm

MINUTES

In Attendance - Lesley Yeomans Jenkins (Clerk)
P Marsh
D Beard
M Fryer (Chair)
P Jenkins

OPEN FORUM - No public in attendance

Opportunity for members of the public to raise issues with the Council. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman. (2 mins PP max 15mins)

1.	To accept apologies and note absence- None received- Cllr Fryer welcomed Cllr Jenkins to the meeting.
2.	Declarations of interest – Cllr Jenkins declared an interest in item 5
3.	Minutes of the last meeting- the minutes of the meeting held on August 4 th 2020. Were agreed to be a true account. PM proposed this DB 2nd
4.	Budget Review- To consider the budget review document. Noted by all Clerk mentioned that an invoice had not be received from a certain supplier. Cllr Fryer to chase this up.
5.	Invoices received- All agreed to pay the invoices below Staff Salaries £1331 .63 Phone £13.11 HMRC £251.72 Zoom £14.39 LGPS £ 441.35 (direct debit) R Griffiths £60.00 increased to £120.00 due to park report starting. TOTAL £2172.20
6.	To carry out internal controls, check bank reconciliation /statements and sign. - It was agreed to meet up (following social distance rules) On Thurs at 11.00am outside and sign some of the paperwork and carry out internal controls.
7.	Next meeting Oct 6th 2020 -Noted by all